**Monywa University of Economics**

**MPA Programme**

**Letter of Recommendation**

Name of Applicant:

To the person evaluating the applicant:

The person whose name appears is applying for admission to the MBA programme at the Monywa University of Economics. In considering applicant to MBA programme, particular emphasis is placed on comments from people the applicant has chosen as referees. Your prompt submission to this form will be most helpful as the applicant cannot be considered without your comments. The admission office realizes that considerable time and effort is involved in preparing the evaluation. Your assistance in giving this appraisal is greatly appreciated.

Name of person completing this form

Position / Title :

Organization :

Address :

How long have you known the applicant? Years months

You have known the applicant as a/ an:

* undergraduate □ graduate
* research assistant □ teaching assistant
* employee □ in other capacities (please specify)

You have served as the applicant's:

* division / dept. / school head □ employer
* teacher in several classes □ immediate supervisor in firm
* teacher in only one class □ other capacities (please specify)
* research supervisor

How often have you observed him / her at work?

How often have you observed him / her at school?

How often have you observed him / her socially?

Do you expect that this candidate will contribute in a meaningful way after completion of the study? Explain how and why?

Do you feel graduate study is appropriate for the applicant at this time? Why?

In comparison with other graduate school candidates that you have known, how would you rate the applicant with respect to the following qualities?

Poor Average Good Outstanding Inadequate

Bottom Middle Top to 5% Opportunity

to observe

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Intellectual ability

Maturity

English comprehension

Undergraduate performance

Academic promise

You, thus □ strongly recommend

□ recommend

□ recommend with some reservation

□ do not recommend

Signature \* Please stamp your seal here.

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_